

# **TECH TEAM: ROLE & EXPECTATIONS**

## **Overall Aim:**

**To serve the church by providing sound, images and lighting, facilitating an atmosphere which helps people connect with God.**

## **Who do we serve?**

- God (*Col 3:23: Whatever you do, work at it with all your heart, as working for the Lord, not for men*)
- The congregation who have come to meet with God
- The worship teams, hosts and preachers who are leading
- Each other - other members of the tech team

## **What are our Values?**

### **Jesus at the centre:**

We see Technical services as an act of worship. We do it to give glory to God, not to play with shiny equipment.

### **Everyone serving:**

We value being a good 'signpost', knowing that if we do a good job, the best complement will be that people will not notice us.

### **Everyone in community:**

We value working as a team and place high importance on building relationships within the team, and with the worship teams and pastoral leaders. We always aim for good communication which is clear, sensitive, encouraging and tactful.

### **Everyone growing:**

We are aiming for quality and a level of 'professionalism' in all we do, looking to improve competency, developing our skills and growing in responsibility (which may mean learning to handle a bit of pressure in certain situations).

### **Everyone making disciples:**

We place a high value on training others, and aim to share our skills with one another and being willing to teach and to learn.

## **What do we do & what are we aiming for?**

### **1. Preparation**

- Arrive early & set up (MORN: PA:9am, Media:9.30am, EVE: PA/Media: 6pm)
- Check all equipment is working and deal with any problems.
- PA: Efficient soundcheck, communicating clearly with band.  
Well balanced sound which blends the instruments and voices well.
- Media: Check all files, songs, images, videos & rehearse along with the band.  
Talk to the person hosting/preaching to check any specifics eg lighting levels, specific presentations, dvd clips etc

### **2. Paying Attention:**

- Watching the worship leader, service leader & preacher at all times, ready to make any changes necessary.
- Being sensitive to what God is doing among the congregation.
- PA: Keep listening to the sound and making any necessary changes.  
Watch for extra mics, different w leader, stands drooping etc.
- Media: Aim for good timing on word changes (on the beat, correct verse etc)  
Listening & watching for extra songs.  
Listen carefully to the talk ready to put up powerpoint slides as necessary.  
Cue up any video/DVD clips & run when necessary.  
Support notices putting up pics on the screen while notices are being talked about.

### **3. Participation:**

- During the service, focus on your role, avoiding any unnecessary conversations while the service is happening.
- Aim to worship/meet with God God while fulfilling your technical role (keeping your eyes open!)

### **4. Positivity:**

- Aim to maintain a positive attitude before, during and after a service.
- Remember that your attitude will influence others.
- If problems arise, aim to deal with them calmly and look to other team members for support.
- Smile and enjoy it.

## **Expectations**

### **What can the worship leaders/speakers expect from the tech team?**

- Quality and service, competency and a level of professionalism.
- Working together and communicating clearly with tact and sensitivity
- Finding the balance between being practical and adventurous/creative
- Punctuality, respect, patience and flexibility.
- Compliant within the limits of what's possible
- Awareness of the bigger picture of church life
- Working within the vision and values of the church

### **What can tech team expect from worship leaders?**

- Songlist by **45mins** before the service including lyrics for any new songs
- Instruments in good working order including new strings/batteries etc
- Respected, included and trusted as part of the overall team.
- Good communication before, during and after a service.
- Trusted to be responsible for the overall sound/graphics.
- Regular conversation about the sound/style a band is aiming for.
- Finding the balance between being practical and adventurous/creative
- Committed to working through any problems openly & calmly.
- NB. Main worship leader should stand in middle area of stage rather than at either edge as can't be seen due to pillars.

### **What can tech team expect from the host/preacher?**

- Media to be provided **45 mins** before service including presentations from speaker, extra notices, pictures from ministry trips etc
- Running Order and/or script with specific cues for family service, anything out of the ordinary, special reveals etc
- Powerpoint files should be on disk ready to run in windows format
- CD's/DVD's clearly marked up with cues
- Any extra portable equipment (eg. own laptops, mp3 players, cameras) should be provided and ready to use in good time (45 mins before services)  
(N.B. Visiting speakers who are coming from further away are usually asked to arrive 30 mins before the start of the service)
- N.B As a team, we don't want to exclude items that come in last minute, but having all the media in plenty of time gives us the best chance of everything running smoothly (including coping with the odd last minute items!)

### **What can tech team expect from each other?**

- Encouragement, support (be the one who notices & says 'well done')
- Flexibility – willing to swap/fill in for each other where necessary
- Respect, patience, sensitivity and a willingness to teach learn from each other.
- Team work – sharing the load, working together, having fun.